

REQUEST LETTER FOR ISSUE OF NEW DIS

Date (dd/mm/yyyy)																			
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DP ID	1	2	0	6	2	7	0	0	Client ID										
Name of the Sole/First Holder																			
Name of the Second Holder																			
Name of the Third Holder																			

Dear Sir / Madam,

OPTION 1

I/We hereby request you to issue me/us a new Delivery Instruction Book for my/our Demat Account with above mentioned Client Id.

OR

OPTION 2

I/We hereby request you to issue me/us a new Delivery Instruction Book for my/our Demat Account with above mentioned Client Id since we have misplaced the one which was issued. Book No. _____ was issued to I/We which contained slip number from _____ to _____

I/We understand that new delivery instruction book reissue charges/fees are Rs. 50/- and I/We authorise you to debit my account to the extent of relevant charges / fees + GST etc. as may be applicable time to time in this regard.

Yours faithfully,

	First / Sole Holder	Second Holder	Third Holder
Name			
Signature			

NOTE : Kindly note that the DIS would be dispatched on the BOIs correspondence address registered in our records. Incase of Non-Individual account (HUF/Corporate/Partnership/Company) stamp along with signature is mandatory.

----- (Please Tear Here) -----

Acknowledgement Receipt

Received REQUEST LETTER FOR ISSUE OF NEW DIS from:

DP ID	1	2	0	6	2	7	0	0	Client ID										
Name of the Sole/First Holder																			
Name of the Second Holder																			
Name of the Third Holder																			